

33rd Annual McHardy Park Arts & Crafts Festival

Saturday, August 1, 2009 8:00 am – 2:00 pm – McHardy Park, Brandon, SD

1. The fee for the Festival is \$50 per space made payable to the Brandon Edge. This provides a 12'x16' (12' front) booth space and adjoining behind parking. The area is partially shaded so please provide your own tent or tarp. We do not provide display racks, tables, and / or chairs.
2. Electrical hookup is an additional \$5 (limited sites). You must provide your own heavy extension cords. We have 50 amp, 250 volt, 4 wire, straight blade plug-ins and 20 amp regular ground plugs. You must tell us in advance of your electrical needs.
3. The fee for food vendors is \$100. This provides space and electricity for your booth/trailer and adjoining behind parking for one vehicle. You must provide your own heavy extension cords.
4. We have a reserved parking area for your extra vehicles, trailers, and campers. Overnight camping is allowed.
5. Set up is from 5p - 8p on Friday, July 31st, and 5:30a – 7:30a on Saturday, August 1st. All vendors must be checked in by 7:30a on August 1st. All vehicles must be removed by 7:45a and/or remain in place behind your booth during the Festival. We have a closing time of 2pm. You must remain open until that time.
6. **Please return entries if at all possible by July 6, 2009.** Confirmations will be mailed after this date. There will be a \$25 late fee assessed to all vendors who enter on the day of the event. No refunds will be made for cancellations.
7. **All vendors are required to send in a photo-copy of your certificate of liability (your business insurance policy) showing your coverage of your booth and/or your products while at the festival. We will decline any entry that does not have a copy of certificate of liability attached.**
8. Please include a photo of your booth/products with this entry form also. We request artists and crafters only. We reserve the right to decline any entry that does not meet within our guidelines. No political material of any kind may be distributed from any booth.
9. Total sales tax for the Festival is 7%. Food vendors and entertainment vendors that charge a fee will need to charge 8% sales tax due to Brandon's third penny sales tax.
10. If you have heavier items please mark that in the appropriate space below. These booths will be placed closer to the entrance of the park as **Customers are NOT allowed to drive into the Park** to pickup items at anytime during the Festival per our insurance guidelines.

Business Name:

Your Name:

Address:

City:

State:

Zip:

Phone:

E-mail:

Please list the specific crafts/ items you plan to exhibit or the food you are vending:

I am enclosing \$ _____ in fees (_____ vendor spaces); _____ vend-out camper sites; _____ food spaces; _____ electrical)

I have products that are heavy and will need to be closer to park entrance _____.

Please note any special requests and we will try to accommodate your needs.

Please include a stamped, self addressed stamped business envelope to receive your confirmation and booth space number (mailed the 2nd week in July). Exhibit fees are non refundable.

Please note: NO vehicles are allowed in the park for any reason during the festival. Special arrangements will be made for persons with special needs.

Brandon Edge
516 N Oak Ridge Rd
Brandon, SD 57005
thomps@alliancecom.net

FOR OFFICE USE ONLY:

Date Received: _____

Check # _____

Booth # _____
